



## EXECUTIVE DIRECTOR POSITION

**Application Deadline: May 6th, 4:00 p.m.**

The North End Community Renewal Corporation is a non-profit organization with a mandate of social, economic and cultural renewal of the North End of Winnipeg, with an annual budget of \$3 million (plus various capital projects) and 42 staff. The organization is seeking a visionary, skilled and collaborative Executive Director who will be responsible for all aspects of the organization, in a manner that promotes team building, consensus and collaboration with board, staff and stakeholders promoting NE renewal.

### Duties:

- Work with community and board of directors to implement the 5 year strategic plan that addresses the community goals pertaining to: Youth, Safety, Economic Development, Housing, Community Development, Recreation, Food Security and Cultural Renewal
- Through a governance model, work with the board of directors to develop policies for the organization
- Provide administrative oversight of the organization
- Develop and maintain a workplace culture of respect, safety and inclusion
- Develop and manage strategic and operational planning processes
- Develop and oversee programs, financial plans and budgets
- Develop and oversee fundraising and resource development strategies
- Oversee recruitment, hiring, training, supervision, HR and evaluation of staff
- Develop and maintain positive relations with community, government, funding partners and the media

### Qualifications:

- Bachelor's degree (Economic Development, Community Development, Business, Social Work) or equivalent combination of education, training and experience
- At least 5 years of senior management experience
- Experience in project management and risk management, is an asset
- Demonstrated ability and knowledge/ experience in the field of community development and community economic development
- Knowledge of leadership and teambuilding skills
- Extensive knowledge of human resource planning and financial management experience
- Demonstrated ability to relate to and work with people from diverse cultural, social and economic backgrounds to promote inclusion and equity
- Demonstrated understanding of the systemic barriers impacting Indigenous People in Canada
- Demonstrated ability to develop and maintain positive relationships/networks with public, private and voluntary sectors.
- A valid driver's license and access to a vehicle.

Salary: Scale begins at \$65,000 and may be negotiable depending on qualifications

Applications must include a cover letter, current resume and a list of 3 professional references including contact numbers, all of whom must have knowledge of the applicant's performance in current or recent assignments. Forward application package to: [simone@necrc.org](mailto:simone@necrc.org)

Employment Equity is a factor in selection. Applicants are encouraged to indicate in their cover letter or resumé if they are from any of the following groups: women, Indigenous people, visible minorities, persons with a disability, and residents from the North End.

*All applicants are thanked for their interest; however, only applicants selected for an interview will be contacted. By applying, you are consenting to NECRC contacting your references. The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check as a condition of employment.*