



**Job Title: Summer Student Position – Community Development Helper**

**Location: 509 Selkirk Ave**

**Job Type: Summer Student Opportunity**

**Department: Community Development**

**Reporting to: Community Development Manager and Food Security Coordinator**

**Duration: 8 Weeks Full time**

**About North End Community Renewal Corporation (NECRC):**

The North End Community Renewal Corporation is a cornerstone organization committed to the social, economic, and cultural renewal of Winnipeg's North End. Founded in 1998, NECRC's mission is to promote and guide the renewal of our community in a manner that respects and improves the quality of life for North End residents. Through partnerships, leadership, and direct action, we strive to create a vibrant, healthy, and safe North End that is empowered and connected. Our initiatives span affordable housing, employment, education, youth and family support, and community engagement projects designed to foster a thriving community.

**Position Overview:**

We are seeking an enthusiastic and reliable summer student to join our Community Development team. This diverse role offers hands-on experience in community programming, event coordination, and food security initiatives while making a meaningful impact in our community.

**Key Responsibilities**

**Food Security Program support**

- Assist with the facilitation of community cooking classes including; connecting with participants and community members before each class via phone and email, kitchen preparation, in class support and post-class cleanup
- Assist with shopping, assembling and distributing Good Food Boxes
- Maintain program records and communication
- Assist with setup and teardown of farmers' market infrastructure (tents, tables, chairs)
- Provide on-site support throughout market hours for troubleshooting
- Assist in supporting existing vendors as well as recruiting new ones to expand market offerings

## Picnic in the Park Event (August 23rd)

- Provide staffing support for event day activities
- Assist with event setup and teardown
- Coordinate communication with event vendors
- Maintain organized documentation including invoices and event materials
- Other tasks as assigned

## Ideal Candidate

- Ages 15-30 years old
- Currently enrolled student or recent graduate seeking summer employment
- Strong communication and interpersonal skills
- Reliable, organized, and able to work independently
- Interest in community development and food security
- Comfortable with both administrative tasks and hands-on work
- Ability to lift and carry equipment, supplies, and food items
- Flexible schedule including some evenings and weekends
- Valid driver's license and access to transportation preferred

## What We Offer

- Meaningful work experience in community programming
- Opportunity to develop skills in event coordination, vendor relations, and program administration
- Full-time summer employment (8 weeks)
- Supportive team environment with supervision from Community Development Manager and Food Security Coordinator
- Networking opportunities within the community sector

Please email your resume and a cover letter explaining why you are the ideal candidate for this role to Talia Syrie at [HR@necrc.org](mailto:HR@necrc.org) DO NOT APPLY ON THE INDEED SITE. A cover letter **written in your own words** is important for us to understand your unique qualifications. The position will remain open until filled, and we thank all applicants for their interest. Only those selected for further consideration will be contacted.